## İstanbul,10/11/2017

## General Letter: 1384 Cash Operations Department

- Subject: About Automatic EFT Identification Operations To Be Performed via Takasbank Member Screens
- About: Brokerage Houses, Banks, Pension Companies, Financial Institutions, Real Estate Investment Partnerships, Real Estate Portfolio Management Companies, Portfolio Management Companies, Insurance Companies, Investment Partnerships, Venture Capital Investment Trusts, Commodity Exchanges and Licensed Warehouses

Dear General Manager,

In order to continuously improve the quality of the services provided by our bank and in the direction of the requests from our members via Takasbank member screens infrastructure studies for the purpose of Automatic EFT via Electronic Fund Transfer (EFT) Menu have been completed.

By the members,

<u>Üyeweb / Ödeme İşlemleri / EFT3/EMKT2 İşlemleri / İşlemler</u> located under Transaction Menu:

- Through Instruction Entry Screen, for the cash account of which the transfer will be effected;
  - By taking into account a specific lower limit,
  - Within a parametric time (9.00 a.m.-5.00 p.m.)
  - Once in a day,

instruction-based transfer to predefined IBAN will be possible.

- Through the Instruction Confirmation Screen, approval of the instruction that is entered will be made.
- > Through the **Instruction Reporting** Screen
  - Sender Member / Fund Code,
  - Active-Passive Instruction,
  - Status Code

reporting can be done by selecting criterion, log records can be reached on instruction basis.

"Brokerage Houses" and "Banks" can perform those transactions only for institutions that they acted as proxy. Due to the transaction volume in their daily cash flows and the processes which requires follow up continuously, they are left out of scope for their own transactions for this service.

A detailed user guide for the use of EFT Instruction Screens will be available on web address <u>http://duyuru.takasbank.com.tr</u> as of 10/11/2017.

Note: You will be logged in with the actual user code and password to reach the announcement page, it is necessary to write "takasdom," before user code.

Respectfully submitted for your information and further action.

Sincerely yours,

## TAKASBANK ISTANBUL CLEARING,SETTLEMENT AND CUSTODY BANK INC.

Gökhan ELİBOL Executive Vice President

Mahmut KAYACIK CEO Board Member